

# Lowell Rural Fire Protection District Resident Volunteer Program

## Purpose

To provide motivated qualified individuals with an opportunity to gain valuable knowledge and field experience in Fire and Emergency Medical public service, while the Resident provides a needed human resource to the District and community.

## Qualifications and Eligibility

Must be at least 18 years of age and must possess a valid Oregon Drivers license, High School diploma or GED. Applicants with any criminal conviction will not be accepted into the program.

Must be in good physical condition and must successfully complete the District application and physical evaluation process.

Must be available for 8, 12 or 24 hour shift assignment and complete at least 96 hours of shift duty per month. Must successfully complete the District EVOC (Emergency Vehicle Operation Course) and Fire Fighter Entry Level Training as offered by the District upon acceptance in the Resident Program.

Must maintain Active Volunteer status and comply with all rules and regulations governing the Volunteer Association to include skills maintenance training, drill attendance and personal conduct.

The program is available to those meeting the minimum qualifications. Applicants need not be a resident of the district to apply. Current District Volunteer personnel, residents of the Fire District and persons with past Fire/EMS experience will be given preference for the program. Those currently enrolled in an accredited Fire Science or EMT/Paramedic degree program or hold a Fire Science Degree or EMT Certification will also be given preference for entry into the program.

The term of service for the Resident Volunteer shall not exceed four (4) years. Exceptions may be made at the discretion of the Fire Chief.

## Application Process

1. Complete Lowell Rural Fire Protection District Resident Volunteer Application.
2. Provide documentation of current driving status, driving history, work experience and education as needed.
3. Successfully complete District Entrance Physical Ability evaluation, written assessment and interview.
4. Following conditional acceptance into the program, the applicant will be required to submit to a criminal background check, physical "fit for duty" exam by the district physician and pre-employment drug screen.

## General Duties & Obligation

Must provide 96 hours per month of scheduled duty to include respond to EMS and fire incidents and perform station duties and activities as required or assigned. These duties and activities include but are not limited to station maintenance, vehicle maintenance public education program presentations and other general fire/EMS duties as assigned.

The Resident shall maintain the fire station as their primary place of residence. He/She shall conduct themselves in a manner that would not bring disfavor or question to the District. The Resident shall be held accountable for assigned duties and tasks. Must help maintain a clean and healthful atmosphere in and around the living quarters and station. The Resident must maintain a cooperative attitude and follow all applicable policies, procedures, rules and appropriate orders of superiors.

The successful applicant must maintain active Volunteer member status and meet all requirements associated with membership in good standing. Must adhere to district policy as prescribed in the District Personnel Policy Manual and Standard Operating Guidelines.

## General District Obligation

The District shall provide the Resident Volunteer with private living quarters appropriately furnished with sleeping accommodations. The Resident shall have use of laundry facilities and equipment, kitchen facilities and appropriate accommodations for the storage of food and personal items. The Resident shall be provided access to local phone service, computer equipment with internet access, fax and copy machines. Parking space will be provided for one personal vehicle.

The District shall provide all necessary and required safety equipment as needed for fire and EMS response. The District shall contribute \$100 towards Duty boots suitable for uniform dress. It is assumed that duty boots have a two-year life expectancy. The District shall also provide appropriate duty uniform clothing as needed.

The Resident shall receive and/or be eligible for all recognition's and benefits as those afforded all Volunteer Personnel.

EMT Basic and EMT Intermediate tuition and book fees may be reimbursed following certification as prescribed by District policy.

## Duty Shift

Duty shifts may be scheduled in 8, 12 or 24 hour blocks at least two weeks in advance. Weekend duty shifts shall be scheduled in no less than 12 hour blocks. The Resident may count as duty time, school attendance in EMS or Fire Science related classes at an accredited college or university with the authorization of the Fire Chief.

The Resident shall respond to all alarms during their duty time. Residents may be directed to other non-response activities at the discretion of the Fire Chief, Incident Commander or Station Officer. Resident Volunteers that are not working a duty shift will make themselves available for response while in the station to ensure the apparatus is adequately staffed.

It is expected that all off duty Resident Volunteer personnel who are in the station while not on duty will make themselves available for response. However, if there are an adequate number of non-resident volunteer personnel available to staff the appropriate apparatus responding, the Resident Volunteer may stand down with permission from the officer in charge.

### Training Requirements

Within one year of entering the programs the Resident is expected to obtain the following minimum certifications: EMT-B or EMT-I, NFPA/DPSST Firefighter 1, Wildland Firefighter Type 2 and NFPA/DPSST Driver/Pump Operator. Additional training opportunities are available to the Resident. The District may support additional training through payment of registration or tuition fees, providing transportation, food or lodging expenses. Appropriate forms must be completed prior to attendance and pre-authorization must be obtained from the Training Officer and Fire Chief.

To apply, contact Chief Hoehn at 541-937-3393 or write to Lowell Fire District, Resident Program, 389 N. Pioneer St. Lowell, Or. 97452